

# Countywide Community Revitalization Team

Meeting of September 9, 2002

10:07 a.m. – 11:50 a.m.

PZ&B – 2<sup>nd</sup> Floor Conference Room

## Minutes

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### Present at the Meeting:

Joanna Aiken, Solid Waste Authority  
Penny Anderson, Countywide, GIS  
Deputy Rick Angelo, P.B.C. Sheriff's Office  
Peter Banting, P.B.C. PREM  
Kim Ciklin, Administrative Assistant to Commissioner Roberts  
Linda Collins, P.B.C. Engineering (Representative for Allen Webb)  
Bill DiPaolo, P.B.C. Planning Division  
Bob Dovey, Administrative Assistant to Commissioner Newell  
David Elam, P.B.C. Parks & Recreation  
Lourdes Ferris, Keep Palm Beach County Beautiful  
Duane Gainer, P.B.C. Planning Division  
Captain Michael Gauger, P.B.C. Sheriff's Office  
Gerry Gawaldo, P.B.C. Palm Tran  
Tim Granowitz, P.B.C. Parks & Recreation  
Joyce Harrell, Secretary, P.B.C. Planning Division  
David Hoyt, Lake Worth West Resident Planning Group  
Deputy Ed Jablonski, P.B.C. Sheriff's Office  
Ken Jackson, P.B.C. Code Enforcement  
Mathieu Jean-Baptist, H.E.C.A.  
Linda Jeter, P.B.C. Planning Division  
Kathy King, Lake Worth West Resident Planning Group  
Tom Lefevre, P.B.C. Health Department  
Deputy Joe Lombradi, P.B.C. Sheriff's Office  
Beth McCall, P.B.C. Zoning Division  
Stephen McGrew, P.B.C. Water Utilities  
Lance McLellan, P.B.C. Code Enforcement  
Chrystal Mathews, P.B.C. Planning Division  
Lt. Ron Mattino, P.B.C. Sheriff's Office  
Ruth Moguillansky, P.B.C. Planning Division  
Pam Moss, Lake Worth West Resident  
Kathleen Owens, P. B.C. Fire Rescue  
Amy Petrick, Assistant County Attorney  
David Rafaidus, P.B.C. Community Services  
Mike Savidge, L.W. Road Merchant's Association  
Carlos Serrano (Representative for Elena Escovar)  
Deputy Tim Sturgell, P.B.C. Sheriff's Office

**Present at the Meeting:** (Cont'd.)

Sgt. J. Swank, P.B.C. Sheriff's Office  
Chauncey Taylor, P.B.C. Facilities Development & Operations Department  
Michael Whitten, P.B.C. Building Division  
Audrey Wolf, P.B.C. Facilities Development & Operations Department

**CCRT Members Absent:**

Dan Dumas, San Castle Community Leadership, Inc.  
Elena Escovar, P.B.C. Housing & Community Development  
Pam Nolan, P.B.C. Economic Development Office  
Gail Vorpapel, P.B.C. Code Enforcement  
Rachel Waterman, P.B.C. Planning Division  
Allen Webb, P.B.C. Engineering

**I. WELCOME AND INTRODUCTION:** Linda Jeter welcomed and thanked everyone for attending the meeting. She volunteered Duane Gainer as timekeeper and Bill DiPaolo to take notes. Ms. Jeter then introduced Audrey Wolf, Director, Facilities Development & Operations Department and Chauncey Taylor, Director, Facilities Services to the group. She stated the group should find attached to the Agenda a process developed by the Facilities Development & Operations Department to help facilitate CCRT projects. Ms. Jeter stated that Audrey Wolf would be giving the presentation on that process. Ms. Jeter thanked Facilities Development & Operations Department (FDO) for their contribution to CCRT.

**II. PRESENTATION: Facilities Development & Operations Department**

Audrey Wolf explained what Facilities & Operations does and how the Department can assist the CCRT in trying to meet some of those objectives. The Facilities Development & Operations Department takes care of basically everything that is an asset to the County (all the behind the scenes type of things). FDO does all the citing in real estate; designing construction of all public facilities including the constitutional offices; responsible for maintenance, security, parking, and etc. for communications. Ms. Wolf stated that FDO sort of operates the same as the CCRT, meaning it's a team effort with everyone bringing their expertise to get a project through to the end. She stated that FDO is a large Department and they do have a process to follow. Therefore, Ms. Wolf reviewed the attached handout explaining the plan developed for real property enhancements and public facilities with a CCRT area and FDO's support for CCRT. The projects are categorized as Short Term, Mid Term, and Long Term. Ms. Wolf proceeded to explain each category in detail to the group. In identifying as many of the deficiencies in advance, you may be able to waive fees, recruit personnel, or receive in-house resources to do those jobs. This will keep the cost down. She stated that Category A is done with no assistance from FDO, as opposed to Category B with involvement from FDO. She stated that Mid Term Property (Category C) is property that plays a critical role in the transition of revitalization of the community but will ultimately revert back to residential use. A perfect example is the 328 Urquhart Street property, which the CCRT is interested in acquiring. The Long-Term (Category D) is property that is ultimately going to be in some type of neighborhood or community use and has to meet all building codes and use regulations. What becomes particularly problematic in these types of properties is when you are taking a building that is already constructed or has historically been in a different use to what we are doing. This will be the situation with acquiring a new

location for Lake Worth West Neighborhood Center and the After School Program. Ms. Wolf asked the group to turn to page 4 of the handout and reviewed the steps on how to identify Category D properties. This category has the most involvement with FDO and it takes the longest to get through the process. Ms. Wolf stated that Step 1 would involve FDO Facilities Services Division, lead by Chauncey Taylor. Chauncey Taylor will be the new FDO representative attending the CCRT Meetings; along with Peter Banting, PREM, who will continue to represent the Real Estate Division. Ms. Wolf stressed that it is very important that FDO understands the needs of the project and what you are trying to accomplish. This will make it quicker for FDO to identify a site and to know what the regulatory requirements are for that project. Ms. Wolf proceeded to explain in detail Steps 2 through 4. In reference to Step 5, Ms. Wolf requested the CCRT to put together a Staff Selection Committee to review the options and make a selection. Ms. Wolf proceeded to explain in detail Steps 5 through 9. Ms. Wolf stated hopefully this process would meet a lot of the objectives that the CCRT may have previously thought were unachievable. Ms. Wolf also stated that they are positive about the process and feel that it can work. She asked the group for comments or questions.

Penny Anderson inquired about a timeframe for Long Term Projects. Audrey Wolf responded that she could not envision any scenario where the process could take less than four (4) months, considering the time it takes to do appraisals, condition assessments, contracts to the Board, etc. Because of the nature of revitalization, the CCRT projects may sometimes involve redevelopment of the property and this takes longer. Therefore a good CCRT project, the shortest timeframe should be no less than six (6) months.

Tim Granowitz inquired that at the end of the process is when we go to the BCC for approval. Audrey Wolf responded yes, FDO would submit for Board approval to acquire or improve the property.

Tim Granowitz also inquired that once the needs have been identified and after FDO identifies the available sites, what does the next step involve? Ms. Wolf responded that it would be best if the Departments would coordinate each of their priorities through the CCRT. Ms. Wolf stated that she would prefer that FDO be informed from one (1) source regarding the projects. Discussion ensued regarding informing FDO with information regarding CCRT projects.

Someone asked if this was a new process and if the process is shortening the timeframe. Ms. Wolf responded this is not a new process and she is hoping by reviewing the process with the group, it will help with expediting the projects. Discussion continued regarding issues and projects that may take longer.

Tim Granowitz inquired regarding the status of the Stacy Street Park site. Chauncey Taylor responded that Peter Banting would be addressing that issue.

Ruth Moguillansky thanked Audrey Wolf for the presentation. Ms. Wolf stressed again that the key to getting through this process smoothly and efficiently is to have well defined needs of the project upfront.

Linda Jeter introduced Barbara Alterman, Executive Director, PZ & B. Ms. Alterman stated that she has been with PZ & B for approximately one (1) year and her doors are always open. She was happy to meet everyone.

### III. REPORTS:

#### A. **Community Organizing Activities/CCRT Resident Representatives Comments:**

Dan Dumas, San Castle Community Leader, was absent. Rachel Waterman was absent.

#### **Kathy King, Lake Worth West Community Leader, reported on the following:**

- Kathy King thanked everyone for the support and concern regarding the issue with the Community Center/After School Program. She thanked Ruth Moguillansky and Chauncey Taylor for their attendance at every meeting with the Children Services Council and looking at other sites. She also thanked Audrey Wolf for explaining FDO's process. She commended Ken Jackson, Code Enforcement, the Sheriff's Department, and the CCRT group for their support. It was nice to know that the CCRT group was behind them and showing their support.
- The neighborhood has been notified by Children Services Council that they may continue the After School Program on a tutorial basis. The new location is 4221 Vermont. The children are being transported to the new location and the parents will be picking them up.
- Last month's neighborhood meeting was well attended.
- Strengthening Families Classes – held at the Lutheran Church on Kirk Road. Sponsored by the Family Resource Center. Fifteen (15) families have enrolled and will receive a fifty (\$50.00) certificate for completion of classes.
- Model Block Project (Main & Vermont Street) – Mr. Bill Mora inquired about doing some community service. He liked the program and decided to continue to give assistance.
- Thanksgiving In The Park – to be held on the Sunday before Thanksgiving, November 24<sup>th</sup>. Last year, over two hundred (200) people attended.

Ruth Moguillansky inquired if Kathy King would be interested in an update regarding the After School Program. Kathy King responded yes. Ms. Moguillansky stated that FDO has been really working continuously with CSC, the Health Department, and the YMCA to find a transitional building to accommodate twenty-five (25) kids. There are two (2) properties that they are looking at:

- 1) YMCA – currently the agency is reconfiguring to add additional space (1600 sq.ft.) to accommodate twenty-five (25) kids. There are other issues with the property, such as 1) two (2) additional bathrooms to be incorporated; 2) fenced play area; and another option available at the site is placement of a modular on the site. She is not sure of the timeframe that it would take for the YWCA to move forward with adding the 1600 sq. ft. additional space. Chauncey Taylor stated that the construction is scheduled to be finish by September 30<sup>th</sup> for the first phase. The second phase is renovation for a racquetball court.

2) Salem Church – There were two (2) items discussed: 1) utilize the day school available slots on the 1<sup>st</sup> floor. The issue with this is that they could not license the capacity of children in the program on the 1<sup>st</sup> floor. The main issue is the cost per child. The most optimistic option, which involves issues also, is to use the sanctuary on the 2<sup>nd</sup> floor. The church sanctuary is not under the current license because according to regulations, it does not allow for day care programs to operate on the 2<sup>nd</sup> floor. According to the information provided by Chauncey Taylor, the Health Department is planning to go to the Board with changes to the current regulations to allow day care services to operate on the 2<sup>nd</sup> floor. Ms. Moguillansky ensued in a discussion regarding the cost.

Ms. Moguillansky stated that she had requested staff to contact the public schools and inquire about available space. She then asked staff to give an update. Linda Jeter stated that she and Chrystal Mathews contacted several schools, but she did not have the list with her.

Kathy King stated that she had spoken with the parents and she is suggesting that the tuition could be raised. Ms. Moguillansky stated that she is doing research to see if other programs had available funds to assist with subsidizing the program.

Ruth Moguillansky asked Chauncey Taylor if he would like to add anything. Chauncey Taylor responded by stating in relation to the provision of the relief on the 2<sup>nd</sup> floor, the Health Department stated within the next three (3) months they should be going to the BCC with this information.

Beth McCall inquired about the Zoning requirements in reference to how many children the church was capable of maintaining. Chauncey Taylor responded thirty (30) children under the current license. What they are proposing on both facilities is expanding the current licensing capacity. Ms. McCall questioned the conditional use requirement. Audrey Wolf stated that they did research the property and there was no evidence that the restriction was listed on there.

**Necessary Action:** None

**B. Zoning Report:**

**Beth McCall reported on the following projects:**

- Medical Office Building on the South side of Lake Worth, West of Congress, was approved by the BCC on May 23<sup>rd</sup>. It's in final site plan review.
- Code Revision used the Lake Worth Corridor as a test case. The Lake Worth regulations may be changing in January 2003, along with other code revisions.

**Necessary Action:** None

### **C. Status Report on Park Improvements:**

#### **Peter Banting, PREM, reported on the following:**

- In the process of looking for a permanent site for the Lake Worth Community Center.
- Stacy Street – have chosen a property. Received requested appraisal. The owner is in the process of having an appraisal done.

#### **David Elam, Parks & Recreation, reported on the following:**

- Kenwood Park Site – is almost complete. He mentioned preparing for a dedication ceremony.

Ruth Moguillansky inquired when would the project be complete. Mr. Elam responded in 2 to 3 weeks (September 30<sup>th</sup>). Linda Jeter asked Mr. Elam to notify the office at least two weeks prior to completion, so that a ceremony could be prepared.

- Lakewood – is going to be constructed in the next fiscal year.
- San Castle 2 (Highview & Peak) – is just beginning. A neighborhood meeting is scheduled for Thursday, September 12<sup>th</sup>, to discuss the preliminary plans.

#### **Tim Granowitz reported on the following:**

- PREM is working on acquiring an additional parcel in Raiderville to complete the park project.
- Started work at Santa Lucia, which is adjoining Seminole Manor. Clearing the site and following up with survey work.
- Cabana Colony – received a request from the Commissioner's office to look into placing a potential social service nonprofit organization within the park or a building constructed within the park. The property consists of 2.8 acres.
- Soliciting Frenchmen's Reserve Developer to donate a small piece of property; less than a third of an acre, that adjoins with an existing park.

Ruth Moguillansky asked Beth McCall if she had any information regarding Cabana Colony. Beth McCall responded no. Ms. Moguillansky requested her to follow-up with Tim Granowitz regarding this project.

Audrey Wolf inquired if the needs for the Cabana Colony Project have already been established. Tim Granowitz responded yes for the park, no for the additional land. Discussion ensued regarding FDO's process for this project. Ms. Moguillansky stated that she would schedule a meeting with Cindy DeFilippo, Tim Granowitz, Chauncey Taylor, and herself to discuss this project.

Tim Granowitz stated that on October 1<sup>st</sup> there would be additional funds for CCRT projects. At this time the Department is assessing the outstanding projects to see what additional funds are needed.

Tim Granowitz mentioned that on October 10<sup>th</sup> at the BCC meeting, the Water Service Agreement would be presented. Chauncey Taylor stated he will be contacting Tim Granowitz in the future regarding this agreement.

**Necessary Action:** Beth McCall will follow-up with Tim Granowitz regarding the Cabana Colony Project. Ms. Mognillansky will schedule a meeting with Cindy DeFilippo, Tim Granowitz, Chauncey Taylor, and herself to discuss this project.

#### **D. Status Report on Infrastructure Improvements:**

**Stephen McGrew reported on the following:**

Mr. McGrew welcomed Chauncey Taylor back to the CCRT. He was one of the original CCRT members.

- Master Contract – which will be used for construction projects for the next two (2) years. Advertised for bids on September 1<sup>st</sup> and received bids on October 4<sup>th</sup>. This contract will also allow them to do Community Development Block Grant Projects. Additionally, it will speed up the bidding process.
- Edward Road Water Main Assessment (District 2) Summit & Kirk – Advertised for bid on September 8<sup>th</sup> (corrected by Linda Collins in her report) by County Engineering (joint water, paving & drainage).
- Morrison Area Water Main Assessment (District 2) Congress & Summit – received (51%) majority property owners petition. Requesting CCRT funding for FY 2003 for reducing assessments.
- Lake Worth Corridor Public Water Main Assessment (District 3) – Designing water mains for Davis Road, Mathis Street, and Brooklyn Lane. The plans are ninety percent (90%) complete. Public Hearing is scheduled for December 2002.
- CCRT Area 2 Forrest Road (District 2), Bonnie Lane in Dyson Circle (District 2), Caroline Lane & Dorothy in Royal Palm Estates/Southern Pines (District 6) – Plans are 100% complete and are in permitting. Public Hearing is scheduled for November 2002.
- Tropical Avenue Water Main Assessment in Royal Palm Estates/Southern Pines (District 6) – Received 51% majority petitions. Present to BCC on October 1<sup>st</sup> for awarding the Construction Project. Public Hearing is scheduled for October 22<sup>nd</sup>.

### Community Development Block Grant Projects:

- Schall Circle Water Mains – Received Fire Marshall Permit. Working on modifying the plans for drainage changes, which will complete the permit with the Health Department.

Ruth Mogueillansky inquired when would the project be completed. Mr. McGrew responded the schedule is being driven by County Engineering.

- Stacy Street Area Water Main (District 2) – Awarded contract to Foster Marine Contractors, low bidder, at \$91,840.00. Pre-construction meeting to be held on September 26<sup>th</sup>.
- Holt Estate Water Main (Not in CCRT Area) – BCC approved funding on July 23, 2002 for FY 2003. Funds will be available on October 1<sup>st</sup>. This is when Engineering can start.
- Vilma Lane Water Main (District 2) Myla, Myrtle, Vilma – 90% plans due September 2002. Survey based maps are complete. BCC approved funding on July 23, 2002 for FY 2003.

Linda Jeter inquired regarding the status of the Glades Water Treatment Study. Mr. McGrew responded he received a draft report of the finances, construction of the facility, the bonds that would have to be floated, operating cost and how that impacts the various utilities in the lake region.

### **Linda Collins, representative for Allen Webb, reported on the following:**

- Edward Road – Advertised for bids on September 8, 2002. Bids will be open for thirty (30) days.
- Main & Vermont – will be going before the BCC on October 22<sup>nd</sup> to award the contract. They had originally wanted to schedule the Information Meeting with the L.W. West Neighborhood Meeting at Rachel Waterman's request; however it could not be done. The Information Meeting will be held on October 8<sup>th</sup>, 6:00pm – 8:00pm at the Main Library. Once approved by the BCC, construction will start in 6 to 8 weeks.

**Necessary Action:** None

### **E. Community Policing Status Report:**

Deputy Leslie Faerber, and Deputy Jimmy Hightower were absent.

### **Captain Michael Gauger reported on the following:**

- Opening for Elementary School on Cleary & Pioneer. The speed limit on Pioneer has been 45. Captain Gauger discussed the speed limit in regards to the school.

- Housing complex on Dyson Circle – currently experiencing an issue with fence being torn down on Mango Road. Recommending replacing fence with a concrete wall. Anticipating enhancing security for the area.
- Complimented Michael Hauserman, Code Enforcement. He has done an exceptional job.

**Deputy Joe Lombradi, representative for Leslie Faerber, reported on the following:**

- Deputy Leslie Faerber had a family emergency.
- Working consistently with closing alleged drug houses.
- Introduced Deputy Tim Sturgel, taking over Community Policing in Seminole Manor.

**Deputy Ron Mattino reported on the following:**

- Commended Deputy Angelo for a successful block party in Kenwood.
- Sheriff's Office has been requested to write the action plan for a large Robbery Violent Crime Task Force.
- Sheriff's Office has been requested to participate in writing a grant to receive money under the Non-Redemptive Violence Grant. This will fund a state attorney's position assigned for the Sheriff's Office to prosecute only the Sheriff's Office cases.

**Necessary Action:** None

**F. Code Enforcement Status Report:** Gail Vorpapel was absent.

Lance McLellan, representative for Gail Vorpapel, reported on the following:

- The Code Enforcement Department has been working with the Sheriff's Office on Night Out Against Crime in six (6) different locations. The attendance and participation for the events was good.
- Gave a brief overview of the status on CCRT areas:

Cinquez Park – John Meyers working with Deputy Simmons. Mostly housing code violations and lot clearing violations.

Limestone Creek – Bobbi Boynton working the area weekly. Issued mostly violations regarding property not being maintained and inoperative vehicles.

Cabana Colony – Julius Lawrence is working in the area weekly issuing notices of violations.

Juno Ridge – Bobbi Boynton is doing sign monitoring in the area.

Gramercy Park – Julius Lawrence working the area on complaint basis. Issuing violations on non-licensed vehicles and over grown lots.

Schall Circle – John Meyers and Julius Lawrence have been working the area. A building was condemned. Received complaints of people living in RV's.

Plantation Mobile Home Park (Haverhill, Myla, Myrtle, Vilma, & Stacy Street) – Patrick Cobalt has been working the area on a complaint basis. He has been working with the CPU for Westgate and Belvedere Homes.

Royal Palm Beach Estates – Doug Saeger has been working the area with the Sheriff's Office responding on a complaint basis.

Gun Club Estates – Larry Carascio has been working on regular follow-up complaints.

Canal Point – Joanne Grateus is working with Deputy Padgett in the area on a weekly basis.

Raderville (715 Mobile Home Park) – Ray Layton has been working with Deputy Sering and Sgt. Alonzo's team in this area.

Seminole Manor – Roberto Lawrence and Deputy Brian Daly are working together in this area. Getting a lot of cooperation and the area is looking better.

San Castle – He looked into the issues or complaints regarding the area. The code enforcement officer has been actively working in the area. There were seven (7) property owners scheduled for BCC last month (August). Also, there are three (3) cases to go to the Board this month. Mr. McLellan commented that it was brought to his attention that a sign needs to be removed. The Sheriff's Office will look into this issue. Discussion ensued regarding using Code Enforcement Complaint Forms.

Lake Worth Corridor (Concept Homes & Indian Pines) – Ken Jackson mentioned the block party in Kenwood Estates. He commended Deputy Rich Angelo for the attendance and participation from the neighborhood and other neighborhoods in the area.

Ken Jackson stated he would be involved with assisting the homeless this week. The Homeless Coalition, CARP, and the Sheriff's Office will also be involved.

Tradewinds Estates – Richard Kelly has been working in the area on a complaint basis. He issued several notices of violations relating to fences, sheds and over grown property.

Barwick Road – Rick Florence has been working in this area issuing housing code violation notices.

Watergate Mobile Home Park – South County Team has been working in this area. Mr. McLellan stated he has also been working in the area at least every other day. The main problem is with a landlord that owns six (6) mobile homes in the park.

Discussion entailed regarding the issue with the landlord. Amy Petrick provided legal comments regarding the issue. Amy Petrick stated that she would speak with Mr. McLellan after the meeting.

Ruth Moguillansky requested specific areas in Barwick with code enforcement issues. Mr. McLellan responded he was not given specific addresses. He will look into getting the information.

Captain Michael Gauger commented regarding the radio frequencies. Audrey Wolf made reference concerning the cost involved and that she contact Barbara Alterman on this issue.

**Necessary Action:** The Sheriff's Office will look into the issue with the sign. Lance McLellan will provide a list of code violations and addresses. Amy Petrick and Lance McLellan will speak after the meeting regarding Watergate Mobile Home Park property owner. Audrey Wolf will contact Barbara Alterman regarding radios for the Sheriff's Office.

#### **G. Solid Waste Authority Status Report:**

##### **Joanna Aiken reported on the following:**

- Paint Your Heart Out – accepting applications. She reviewed applications received with the group: Gramercy Park (1) SWA provided the paint and the family did the painting, Lakewood (3515 Corregon Court–Newton residence) and Seminole Manor (Carmen Martinez) - requesting CCRT members and neighborhood's assistance on October 26<sup>th</sup>.
- Unlawful Signs - will be available within the next three (3) weeks. You may contact her if you are not familiar or need assistance.
- Coastal Clean-up – is coming up.

Ruth Moguillansky introduced Lourdes Ferris, Executive Director, Keep Palm Beach County Beautiful. Ms. Ferris stated that the organization's name was changed from Beautiful Palm Beach. Coastal Clean-up is coming up on September 21<sup>st</sup>. She distributed flyers to be posted.

##### **Joanna Aiken reported on the following: (Cont'd.)**

- Two (2) Amnesty Days – lost funding last year. She is considering the months of December or May. If you have any recommendations on what months they should be held, please contact her. They are accepting up to eight (8) tires per person.
- San Castle – she has received complaints without addresses. She stated that it is necessary to have an address involving any complaints or requests.

- Homeless Camp (Southern & Military) – DOT, SFWMD, SWA, and property-owners worked together and cleaned up 25-30 tons of debris. Salvation Army is providing transportation for one of the homeless to move to Atlanta with family. She is also working on assisting him with receiving a driver's license before he leaves. She made a phone call and she commends the community policing for their support.
- Park Benches – she requested Board approval and received approval for the program. The benches are made out of recycled tires. CCRT, neighborhood groups or non-profit organizations can apply. The benches will be available for FY 2003. You may contact her for applications.

**Necessary Action:** Joanna Aiken requested assistance from CCRT members for support at the Paint Your Heart Out event on October 26<sup>th</sup>.

Follow-up: Joanna Aiken provided Peter Banting and Lance McLellan, Code Enforcement, with the property control number for the vacant lot on Stacy Street to check for code violations, etc. The number is 00-42-43-26-000-0051.

## **H. Neighborhood Partnership Grant Program Update:**

### **Chrystal Mathews' comments:**

- Juno Ridge and Tradewinds Estates will be completing their projects very soon.
- Extended the deadline for NPG Grant Applications to September 30, 2002.
- Need an updated Insurance Certificate from any grant recipient that requested an extension, including last year recipients. If you have any questions, you may contact her or Linda Jeter.
- REAP Program – will begin on September 18<sup>th</sup> at 6:00pm–8:00pm. Classes will be held on Wednesday's for eight (8) weeks.

Kathy Owens reviewed all Departments/Divisions participating in Expo Night for the REAP Program. She stated that the purpose of this session is to educate people about how to access County services. Expo Night will be held on September 25<sup>th</sup>, at PZ&B.

**Necessary Action:** None

## **I. Other Items:**

Ruth Moguillansky asked the group if any one had any comments:

Tim Granowitz stated that he received a call from Ray Loftin regarding activity around Urquhart Street & Sander Drive Park's gate. He inquired if drug free signs are posted. Captain Gauger stated he would look into this.

Kathy Owens stated if any community needs smoke detectors, you can call the number 616-7000.

Someone inquired about the Schall Circle area parking. Linda Jeter stated that a meeting is scheduled for September 24<sup>th</sup> at 6:00pm–8:00pm showing residents of possible locations for the park and to solicit their input when the time comes to design the park. Flyers will be distributed prior to the event.

**Necessary Action:** The Sheriff's Office will look into if signs are posted at Sander Drive Park.

#### **IV. NEW BUSINESS:**

Ruth Moguillansky stated attached to the minutes, there should be correspondence from San Castle group and a response letter from her. She asked the group to read the attached correspondence. The item will be discussed at the next CCRT meeting.

David Elam suggested that we select a Staff Selection Committee. The committee will consist of FDO, CCRT, and a neighborhood member.

Penny Anderson stated if you have an interest in Geographic Information Systems, there is an Expo scheduled for October 3<sup>rd</sup> & 4<sup>th</sup>, located at the Sheraton in City Place. The theme is Answering The Call. There will be presentations on Law Enforcement. If you need any further information, you may contact her at 355-4371.

#### **V. QUESTIONS/COMMENTS:**

- The next CCRT meeting will be held on **October 7th**.
- Stephen McGrew/Penny Anderson will bring refreshments for the next meeting.

**VI. ADJOURNMENT:** The meeting adjourned at 11:50.

Minutes prepared by

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Joyce Harrell, CCRT Secretary

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